

What is the difference between a Visitor and a Volunteer?

Visitor – A parent, guardian or grandparent who is visiting their own child **or** a community member who will be accompanied by RRISD staff at all times.

Volunteer – A parent, guardian, grandparent or community member who has submitted to a Name Based Criminal History Check and may at some point be unsupervised by RRISD staff with a child(ren) other than their own.

Do I need to have the Criminal History check to eat lunch with my child or visit their classroom or attend a school function? No! RRISD encourages every parent to be a regular visitor and be involved in their child's education as it is the cornerstone to their success.

Why do Volunteers need to submit a Name Based Criminal History Check request? In response to recent state legislation attempting to improve student safety, RRISD now requires that any person wishing to volunteer agrees to a Name Based Criminal History Check.

How often will I have to do this? Annually

I completed the Volunteer application, why do I have to scan my driver's license now? There are two systems working together. The online and paper applications allow RRISD to conduct a Name Based Criminal History Check through the Texas Department of Public Safety. Raptor compares names and dates of birth of all campus guests to multiple sex offender databases. RRISD is using this campus computer to manage both databases.

I have children at multiple campuses (or volunteer at multiple campuses) do I need to apply more than once? No, the RRISD volunteer application allows for the selection of multiple campuses. If you did not select a campus, please go back into your file and do so.

I submitted my application a long time ago but still cannot check in as a volunteer, is something wrong? Probably not. Paper applications can take up to 3 weeks to process. If you submitted your application online, it is likely that you did not complete the process by clicking SUBMIT. You will have to complete the process before being allowed to volunteer. Feel free to call 464-5049 or 464-5040 for assistance.

If I have already had a Criminal History Check performed somewhere else do I have to do this again? Yes, agencies are not allowed to share this information.

I am a substitute. Do I have to complete the volunteer application? Yes. Since substitutes are not issued an RRISD badge, they must complete the volunteer application.

How do I apply? Applying is easy. Simply go to www.roundrockisd.org, click on "About RRISD," then "Community Partnerships," and "Volunteer and Mentor Application". The application only takes a few minutes to complete. The system is shared with RRISD Human Resources and may look like an employment application. Once done, be sure to click SUBMIT. Within one week you will have the option to volunteer at your campus.

I am not comfortable with the online application, can I still volunteer? Absolutely! Just ask your campus secretary for a paper application. The paper applications will take a bit longer to process but still works.

Who sees all of my personal information and what steps does the district take to protect my private information? Users will notice the characters "https" stands for Hyper Text Transfer Protocol Secure, which is the secure version of the protocol utilized on the World Wide Web. The online application adheres to the same recognized standards as those utilized when a user conducts online banking or performs e-commerce transactions with reputable companies. The district takes the security of data, including volunteer data, seriously and takes every reasonable precaution to ensure that all data remains secure.

What are you looking for in the background check? The safety of students is important to everyone, therefore, volunteer applicants are held to the same standards as an employee. When a record includes an offense, both date of occurrence and severity are considered.

What happens when a negative criminal record is reported? All personal information is treated as highly confidential. When the electronic check reveals some criminal history, a letter is automatically generated and an RRISD Administrator will contact you by phone to gather more information. If an applicant does not meet RRISD volunteer standards, they (and they alone) will be notified by mail.