



# Daily Orientation

Thank you for volunteering!



- Follow your personalized Daily Schedule
- Stop by the office if you have any questions throughout the day
- Be approachable – smile, talk to the students, listen to them
- Be smart – follow the school’s policy on appropriate conduct and behavior with the students and faculty
- Be alert – if a situation arises, please report it to a school official starting with the principal (if available, utilize Walkie Talkie)
- Be available – the goal is to be of service to the school, teacher and students
- Be a positive role model – *as a WatchDOG volunteer, place a check next to each box you have read and agree to uphold:*
  - Never use the student (boys’ or girls’) restrooms
  - Always use the faculty/staff restrooms.
  - Never be alone with students
  - Follow school’s confidentiality policy in regards to our students and staff.
  - Always be visible to others
  - Do not be disruptive when classes are in session
  - Do not use profanity
  - Do not use any form of tobacco on the school grounds
  - Do not share religious or political views
  - Do not sell or give your official WATCH D.O.G.S.<sup>®</sup> T-shirt to someone who isn’t an approved WatchDOG volunteer
  - Do not wear your WATCH D.O.G.S.<sup>®</sup> T-shirt anywhere other than at school or at school events using WatchDOG volunteers
  - Limit personal use of cell phones and PDA’s
  - Never engage in any conduct that brings disrespect to yourself or your student(s), the School and/or the WATCH D.O.G.S.<sup>®</sup> Program and other volunteering fathers.



***DON'T FORGET!!***  
**Take the ‘End of Day’ Survey to provide your feedback.**  
**Ask other ‘dads’ to sign up for a day, too!**





# Pond Springs Daily Schedule for



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Name

- 7:30** Check-in at the office and receive your official WATCH D.O.G.S.® 'Dog Tag' nametag to place on your official WATCH D.O.G.S.® uniform T-shirt above the WATCH D.O.G.S.® logo.
- 7:30-7:45** Assist with student arrival in the bus and car areas.
- 7:45- 8:15** Go to the office for orientation with the WATCH D.O.G.S.® School Representative. (You will be on PSPN with your student(s).) Have a photo taken of you and your student(s) for the Wall of Fame.
- 8:15-9:00** Volunteer in your child's classroom.  
**9:00-9:15** Patrol hallways, parking lot, buildings and perimeter.
- 9:15-10:00** Volunteer M,W,F in Music in room 103. Volunteer Tu, Th in Art in room 412 or 415.
- 10:00-10:15** Patrol hallways, parking lot, buildings and perimeter.
- 10:15-11:00** Volunteer in the library.  
**11:00- 1:00** Lunch and recess interaction – we encourage you to eat lunch with your own student(s) and visit with the other students during this time.
- 1:00-1:15** Patrol hallways, parking lot, buildings and perimeter.
- 1:15-2:00** Volunteer for PE in the gym.  
**2:00-2:15** Patrol hallways, parking lot, buildings and perimeter.
- 2:15-2:30** Volunteer in a grades Kinder or 1<sup>st</sup> for reading with a buddy.
- 2:30-2:40** Go to the Computer Lab/Media Center to take the WATCH D.O.G.S.® 'End of Day' online survey.
- 2:40-3:00** Assist with student dismissal outside and destroy your disposable WATCH D.O.G.S.® Dog Tag nametag.

Thanks for supporting *Pond Springs* as a WatchDOG!!