

## Volunteer Opportunities

### **Art Teacher Support** (Contact: Art Teachers)

Assist in classroom, assist with special projects, hang artwork in hallway as needed.

Time commitment: flexible, on-going throughout the school year

### **Box Tops/Soup Labels** (Coordinator: Joy Lewis 828-4408)

Assist in collecting, counting, and sending in labels and box tops for school credit.

Time commitment: flexible, on-going throughout the school year

### **Chess Club** (Contact: Huy Nguyen)

Look for more information in your child's Tuesday folder. It is not a requirement for volunteers to have any Chess knowledge.

Time commitment: Chess Club will held after school on Tuesdays

### **Clothes Closet** (Coordinator: Kimberly Peterson 394-7930)

Give assistance to RRISD outreach clothes closet at Voight Elementary.

Time commitment: Once a month at Voight Elementary

### **Family Nights** (Coordinator: Kristina Perry 904-9516)

Assist coordinator in organizing and facilitating the PTA family nights with activities, refreshments, clean-up, etc...

Time commitment: one night during the school week

### **Fundraising Support** (Coordinators: Jill Tooms 382-5256 and Nikki Glasgow)

Assist fundraising coordinators with verifying orders, assuring correct payment on orders, checking products upon receipt and sorting for disbursement. There are fall and spring fundraisers.

Time commitment: varies by fundraiser

### **Hoedown** (Coordinators: Lisa Calderone 906-9196 and Monika Perren 246-8667)

We will need everyone's help with this! This is a huge annual event for CRE. The date is set for Saturday, October 24, 2009. Help different committee's for entertainment, attractions, food, ticket sales, sponsorships, baskets, advertising, set-up, clean-up, etc... You may also make a business, monetary or item donation.

Time commitment: workday(s) in September and October (TBD), and Saturday, October, 24, 2009

### **Homeroom Parent** (Coordinator: Nancy Templeton 310-0676)

Volunteers will be solicited by the Homeroom Parent Coordinator. This information does come home separately, so be looking in your child's Tuesday folders for this. There is a Grade Level Coordinator, one homeroom contact person and several helpers per class. There are many ways to volunteer in your child's classroom, so find one that best fits you!

### **Hospitality** (Coordinator: Mary Stewart 733-2282)

Assist coordinator in facilitating a spirit of friendliness at our campus. Events might include: Grandparents Day, Muffins for Moms, Kinder Buddy Day, etc...

Time commitment: Varies

### **Library** (Coordinator: Melanie Smith 255-7787)

Assist students with locating books and help with checkout, checking, and shelving of books.

Time commitment: Volunteers are assigned to a two hour shift weekly. Shifts vary

### **Literacy Library** (Coordinator: Karen Driscoll 341-0161)

Cactus Ranch has a separate Literacy Library where sets of books are stored separately for instructional use in the classroom. Volunteers are needed to log in books, organize, and re-shelve books for teachers.

Time commitment: flexible

### **Marquee Assistance** (Contact: Office)

Change the outside marquee; a much needed, extremely helpful, hands-on job.

Time commitment: as needed

### **Math Pentathlon** (Liaison: Jennifer Ignatowski 350-2097)

Coaches and assistants needed during Monday meetings. Look in your child's Tuesday folder for more information.  
Time commitment: After school on Mondays-schedules will vary

**Math SuperStars** (Coordinator: Dena Kipperman 310-0343)

Math SuperStars is a math enrichment program that provides weekly worksheets for students to complete and earn recognition points or "stars." Volunteers will help collect and grade worksheets on designated days throughout the year.

Time commitment: This is a weekly commitment but would allow the working parent to be involved because the grading will be done at home. Program runs mid-September thru spring.

**Mentor** (Contact: Counselor)

This RRISD program pairs volunteers with children that are in need of adult support and encouragement. Time is all you need to give; eat lunch with the child, visit, etc....

Time commitment: 30 minutes per week/child

**Music Teacher Support** (Contact: Music Teachers)

Assist in the classroom or help with program preparations.

Time commitment: monthly; flexible

**Nurse Support** (Contact: Nurse)

Each fall the school district offers Hearing and Vision Screening to each student. Volunteers are needed to assist with set-up, escorting students to and from classrooms, measuring height and weight, and recording data. In addition, if you wish to become Screening Certified, please contact our school nurse.

Time commitment: monthly; flexible

**Office Assistance** (Contact: Office)

Help out in the front office. Duties might include: laminating, copying, answering phones.

Time commitment: flexible

**On Going** (Volunteer coordinator: Malinda Price 310-1683)

This volunteer position is just as it sounds...on going or on call! If you are willing for us to call you when we run short of volunteers for any area, this is for you.

Time commitment: as needed and some opportunities at your convenience

**Environmental, Outdoor Projects and Landscaping** (Coordinator: Mandy Montreuil 246-6488)

If you like outdoor projects and gardening, here's an opportunity for you. Volunteers will plan outdoor beautification projects and other special projects.

Time commitment: flexible

**Reflections Contest** (Coordinator: Su San Cournoyer 535-3478)

"Reflections" is a fine arts competition for students sponsored by the National PTA. Helpers will organize and execute the program according to the guidelines.

Time commitment: varies, Contest is in the fall

**School Directory** (Coordinator: Cheryl Springer 246-1598)

Compile information, input data, and proof-read and produce the Cactus Ranch School Directory.

Time commitment: varies

**School Pictures** (Volunteer Coordinator: Malinda Price 310-1683)

Assist photographers in organizing students for pictures. This includes: escorting students to and from classroom, fixing student's hair, straightening collars, etc...

Time commitment: one day in the fall and/or spring

**Science Fair** (Coordinator: Brenna Hayes 341-2152)

Help with this spring event by judging at the Science fair.

Time commitment: one time

**Staff Appreciation** (Coordinators: Laurie Mahnke 244-7070 and Candace Gaston 733-8068)

Volunteers are needed to show our CRE staff just how much we appreciate them! Duties might include: set-up, host, serve and clean up for various events.

Time commitment: Staff Appreciation week in May; other one time events

**Tuesday Folders** (Coordinator: Kim Kubala 671-6478)

Count, sort, and deliver items so teachers' mailboxes for Tuesday folders.

Time commitment: weekly (Monday or Tues. morning)

**Watch D.O.G.S.** (Coordinator: Top Dog-Bruce Kipperman 310-0343)

"Dads of Great Students" is a safe school initiative that involves fathers and father figures to help create a safe and secure learning environment. Watch DOGS are fathers, grandfathers, uncles, and other father figures who volunteer at least one day each year. During the day, Watch DOGS may read with students, play at recess, assist with lunch duty, watch school entrances and hallways, assist with traffic flow, help in the library and specials classes, or any other duty assigned. It is a great and fulfilling opportunity for all the fathers to get involved and experience "a day in the life" at Cactus Ranch.

Time commitment: one day

**Wellness Teacher Support** (Contact: Physical Education teaches)

Assist Wellness teacher during special activities. \*\*Field day will have a separate form.

Time commitment: as needed

**Workroom** (Coordinator: Jessica Woodford 246-0244)

Help classroom teachers with projects in the workroom like making copies, cutting, laminating, die cut letters, or other specified projects.

Time commitment: as needed, weekly, bi-weekly, monthly

**Yearbook** (Coordinators: Uyen Beach 255-5163 and Jennifer Taylor 341-2715)

Committee of volunteers will create this year's memory book by taking and submitting photographs, creating and designing page layouts, sales and distribution.

Additional Classroom Opportunities

- Computer Lab Support
- Reading Assessment Support
- Tutor

\*Homeroom teachers will have this information available for you.

Additional Volunteer Opportunities at CRE

- Fall and Spring Book Fair
- Field Day
- Homeroom Parents

\*Please look for information on these opportunities to come home throughout the year.

Thank you for reviewing the Volunteer Opportunities for Cactus Ranch Elementary. Please ONLY volunteer for something that interests you and works for your family's schedule. Any and all help is greatly appreciated. We look forward to working with volunteers like you to help make this a great school year!