

Wireless Cart Operating Instructions

- 1) Be sure power switch on the back of the cart is turned off before plugging the cart into the electrical wall socket.
- 2) Plug the blue Ethernet chord into an orange socket in your classroom. There are supposed to be 2 in each classroom.
- 3) Unlock the doors. The keys will need to stay in the locks when the doors are opened. Be careful when opening the doors as things may have shifted during transport.
- 4) Each computer is labeled with a number and has a corresponding slot in the cart that is also labeled with the same number. Be sure the correct numbered computer is placed in the correct slot.
- 5) As you remove the computer from the slot you will need to unplug the power supply chord from the computer.
- 6) Open the display on the laptop and press the black button (to the left and below the DELL logo) to power up the computer.
- 7) The user will have to log on using their log in name and password.
- 8) When you are finished using the laptop; shut down and return the laptop to it's correct slot in the cart. Be sure to plug the power chord back into the computer to recharge the battery.
- 9) At the end of the day, make sure all laptops are returned to the cart, lock it up, and store the keys in a secure place.